

**Start: September 4th, 2023**  
Ongoing admission  
Registration during office hours

# Vocational preparation for the commercial sector

## course content

- Insights and orientation into various training occupations
- Basic knowledge for subsequent training/employment or for the subsequent acquisition of a high-school diploma.
- Courses in German, basics of mathematics, EDP computer course, vocational training and economics
- Coaching during the application process (resume writing, interview practice)
- Accompaniment during career entry

## information

- **When?** From September 4th, 2023, Mon-Fri 9:00 a.m. – 12:45 p.m.  
Duration: 4 months course and then three weeks of internship  
Admission continuous
- **For whom?** Refugees with toleration, permission to stay and residence permit
- **We expect:** A2 knowledge of German (no certificate necessary) and preferably an interest in a commercial, technical or gastronomic profession.

## Contact

Consultation hours: Tuesday 2-4 p.m. and Thursday 2-4 p.m.  
Tel.: (030) 30 39 06 -86/-723  
fh@ueberleben.org

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**Participation is free!**

